

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
January 18, 2013
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday, January 18, 2013 at the District office. Dr. Pam Jenkins, Chair, called the meeting to order at 12:45 pm.

In addition to Dr. Jenkins, Board members in attendance were: Gwen Richardson, Dr. Joe Constans, Polly Campbell, and Robin Pannagl. All Board members were in attendance.

Staff members present were: Judge Calvin Johnson, Dr. Charlotte Cunliffe, Meghan Ferris, and Sally Hays.

Brett Will Taylor attended as a guest.

Approval of Minutes: Dr. Constans moved approval of the December 21, 2012 minutes. Ms. Campbell seconded the motion, and it was passed unanimously.

Chair's Report: Dr. Jenkins provided an update on the selection of an Executive Director search firm. Board members then discussed the status of the selection process and contacting potential firms for additional information. Dr. Jenkins also shared with Board members that the timeline for replacing MHSD's Executive Director would be slightly altered, as Judge Johnson would be staying beyond June 30, 2013 in order to provide additional transition time for the new Executive Director.

Chief Financial Officer's Report: Dr. Cunliffe explained that due to an administrative error discovered in the spring of 2012, funds must be returned to Louisiana State Employees' Retirement System (LASERS). The Board discussed assuming responsibility for the error and for restitution of the funds. A decision was postponed until the next meeting in order for Board members to have the opportunity to review all of the documentation.

Executive Director's Report: In accordance with the Board's monitoring calendar, Judge Johnson reported compliance with policies related to treatment of staff and consumers, emergency executive director succession, asset protection and financial condition, and activities.

Brett Will Taylor made a presentation to the Board regarding MHSD's communications strategy. He stated that during the past year there have been many positive mentions of MHSD in the media. He also mentioned that MHSD is in the process of updating its website, and continues to work on reducing the stigma of mental illness in the community.

Invitation for Public Comment: There were no members of the public present.

Adjournment: The meeting was adjourned at 1:52 pm.